

# Daily Cleaning Checklist

- Make the bed
- Squeegee shower walls
- Rinse the bathroom sink
- Empty coffee grounds into compost or garbage
- Rid the sink of any dirty dishes
- Unload and load dishwasher
- Wipe down countertops and cabinets
- Wipe down stovetop
- Put away any loose items (mail, toys, blankets, water bottles, etc.)
- Tidy up remote controls, video games, and other electronic items
- Do a load of laundry (based on needs)
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DAILY

# Weekly Cleaning Checklist

- Wipe down mirrors
- Clean inside of microwave
- Sanitize sponges
- Wipe down fridge shelves
- Wipe fronts of cabinets and handles
- Scrub bathroom sink, toilet, and bathtub or shower
- Spray shower curtain liner with disinfectant to help prevent mold
- Mop the kitchen floor (use mostly water to prevent the build-up of residue)
- Dust furniture
- Empty all small trash cans
- Toss expired food from fridge and pantry
- Clean windows
- Dust window ledges
- Tidy up pet spaces
- Clean pet bowls with soapy water
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WEEKLY

# Monthly Cleaning Checklist

- Vacuum vents
- Dust and clean light fixtures and fans
- Dust blinds
- Clean vacuum by washing parts or replacing bags
- Clean oven
- Soak and scrub stovetop burners or grates
- Descale coffee maker or thoroughly wash French press
- Clean outside grill
- Wipe down patio surfaces and furniture
- Beat dust out of rugs
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MONTHLY

# Seasonal Cleaning Checklist

- Rake leaves** (fall and spring)
- Clean blinds**
- Dust all plants**
- Replace air conditioning filters**
- Drain and store hoses** (fall)
- Clean out gutters** (fall and spring)
- Clean range hood and filters**
- Clean out freezer**
- Wipe down fridge and toss spoiled products**
- Clean dishwasher and laundry machine by running empty loads with detergent**
- Wipe down baseboards**
- Wipe pillows and comforter**
- Spray and vacuum mattress**
- Clean and freshen drains**
- Wash shower curtain liner**
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SEASONAL

# Annual Cleaning Checklist

- Clean chimney and fireplace** (either before or after winter)
- Deep clean carpet and upholstery** (rent or purchase a wet vac)
- Clean curtains and drapes**
- Purge pantry**
- Wipe down pantry shelves**
- Vacuum and clean behind appliances** (fridge, stove, washer, and dryer)
- Clean walls**
- Clean air ducts** (every two to three years)
- Clean around dryer and vents**
- Rotate rugs 180 degrees to evenly distribute wear and tear**

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ANNUAL